

CALVIN BALL
County Executive



LISA D. MYERS
Chief of Police

HOWARD COUNTY DEPARTMENT OF POLICE
YOUTH SERVICES SECTION, 10741 LITTLE PATUXENT PARKWAY, COLUMBIA, MD 21044

Welcome to the 2021-2022 Session of Teen Court! We anticipate a busy court season, and we will rely on the commitment of our volunteers to ensure that the program meets our goals.

Attached you will find an application and other important information you will need before volunteering. Please take the time to read the information and familiarize yourself with the Teen Court rules.

The 2021-2022 Session will consist of one evening a month, from September through May. In addition, volunteers are required to attend a mandatory training night on September 9, 2021. Please refer to the training flyer included in this packet for additional details.

Regular attendance during your term of Teen Court is mandatory. Excused absences may be granted by the Teen Court Coordinator; however, missing more than one session could result in the forfeiture of your accrued Student Service Learning hours.

Applications must be submitted by August 23, 2021, to kturner@howardcountymd.gov. **Please ensure that your email address and phone number are clearly printed on the application.** The number of applicants accepted per school may be limited to ensure a fair and impartial jury.

Accepted applicants will be notified via email by August 31, 2021. Adding my email address to your contacts may prevent email(s) from going to your spam folder. If we are unable to contact you by email, you may miss your opportunity to participate in this Teen Court session.

Thank you for your interest in participating in Teen Court. Please contact me if you have any questions or concerns.

Sincerely,

Katie Turner

Katie Turner
Teen Court Coordinator



HOWARD COUNTY TEEN COURT
STUDENT VOLUNTEER APPLICATION

2021-2022

Students wishing to volunteer can email the completed Student Volunteer Application to the Teen Court Coordinator, Katie Turner, ktturner@howardcountymd.gov. All applications must be received no later than August 23, 2021. If your application is accepted, you will receive a confirmation email by August 31, 2021.

Please type or print legibly.

Last Name: _____ First Name: _____

Gender: _____ Date of Birth: _____

Address: _____

City: _____ Zip: _____

Email Address: _____

(Please print clearly or you may not receive your acceptance email)

Telephone – Home: _____ Other: _____

School You Attend: _____

Current Grade: _____

Parent(s)/Guardian(s) Name(s): _____

School Activities: _____

Activities Outside of School (church, community, etc.): _____

Have you been a Teen Court volunteer before? _____ If yes, year/session: _____

***Please attach a 1-page typed essay, explaining why you would like to be involved in Teen Court.**



Students and Parents: Please read all the information provided in your Volunteer Packet.

By signing this Volunteer Application, I understand and agree to the following:

- I have read and agree to abide by the Teen Court Dress Code, Conduct, and Behavior.
- I understand that I will not be permitted to participate in court for the evening if my attire does not comply with the dress code.
- I understand that I will sign and be bound by the Teen Court Confidentiality Agreement. I further understand that if I am found to have violated the Confidentiality Agreement, I will be dropped from the Teen Court Program and will forfeit my accrued SSL hours.
- I understand that Teen Court volunteers are responsible for their own transportation.
- I understand that I am volunteering for the session that runs from September 2021 through May 2022.
- I understand that I must attend the mandatory training session on September 9, 2021.
- I understand that I am allowed one (1) excused absence from the Teen Court sessions.
- I understand that Teen Court runs from 4:30 – 7:30 p.m., and I am required to attend the entire session unless excused by the Coordinator.

Student Signature (not digital): _____

Date: _____

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CONFIDENTIALITY AGREEMENT

I solemnly declare that any information that I have access to through my participation in Teen Court shall be treated as confidential. I understand that some juvenile information is prohibited by law from disclosure and any such disclosure will result in termination from the program. I will not identify, directly or indirectly, verbally, in photographs, video, or writing, the identity of any person participating as a respondent in the Teen Court program. I shall also not post, comment, or share this information on any social media platform.

I understand that a breach of this agreement on my part will result in dismissal from the Teen Court Program and that any Student Service Learning hours that I have accumulated for the current Teen Court session will be forfeited.

Student Name (Print): _____

Student Signature (not digital): _____

Date: _____

(410) 313-2618
FAX (410) 313-2611
WWW.HCPD.ORG
HCPD@HOWARDCOUNTYMD.GOV


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PARENT/GUARDIAN AGREEMENT

I have read and understand the attached Teen Court Student Volunteer Application and authorize my child to participate in the Teen Court Program.

I understand that if my child has any breach of the confidentially agreement it will result in their dismissal from the Teen Court Program and that any Student Service Learning hours that they have accumulated for the current Teen Court session will be forfeited.

Parent/Guardian Name (Print): _____

Parent/Guardian Signature (not digital): _____

Date: _____

PARENTS:

Please read the following agreement and sign below if you agree to have your child appear in photographs and/or recordings.

I consent to videotaping and/or photographing of my child during sessions of Teen Court to be used for education and research by the Howard County Department of Police. I release Howard County, Maryland, and its officials and employees, from any liability connected with such recordings or publications.

I waive all rights I may have to any claim for payments or royalties in connection with the use of these materials, regardless of the purpose.

I have fully informed myself of this consent, waiver of liability, and release before signing it.

Parent/Guardian Signature: _____ Date: _____

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HOWARD COUNTY TEEN COURT DRESS CODE, CONDUCT AND BEHAVIOR

These rules and guidelines apply to respondents as well as all volunteer participants in the courtroom. It is important to remember that you are participating in a court of law and that your manner of dress and your conduct must display the proper respect for the court.

DRESS CODE – *Strictly Enforced! Please adhere to avoid being sent home.*

<i>YOU CAN WEAR...</i>	<i>YOU CANNOT WEAR...</i>
<ul style="list-style-type: none"> • Dress pants, nice shirts, or blouses • Collared shirts – polo or golf type shirt • Ladies may wear dresses or skirts of acceptable length • Appropriate shoes <p>Note: Coats/jackets/sweatshirts must be left in your seat in the courtroom gallery. They cannot be worn when you are on the witness stand.</p>	<ul style="list-style-type: none"> • Jeans of any kind! NO EXCEPTIONS! • T-shirts! • Hats! • Shorts or cut-offs! • Pool type flip-flop shoes! • TANK TOPS/SPAGHETTI STRAP shirts or other sleeveless spandex shirts! • Bare midriffs – shirt and pants/skirts must meet! • Spandex leggings unless worn with skirt of proper length!

CONDUCT and BEHAVIOR

<i>YOU MUST...</i>	<i>YOU CANNOT...</i>
<ul style="list-style-type: none"> • Arrive at the 4:30 p.m. start time. • Be courteous and respectful to all participants • Always pay attention to the court proceedings • Speak clearly and loudly • Keep your voices down in the jury deliberation room • Always address the judge as “Judge _____” or “Your Honor” • Remain in the courtroom once a hearing has begun. • Refrain from facial expressions, nodding/shaking your head or conduct that might indicate your agreement/disagreement with the court proceedings. 	<ul style="list-style-type: none"> • Use cell phones or electronic devices in the courtroom or the jury deliberation room! No text-messaging at any time! Cell phones will be taken. • Do homework or other work in the courtroom or jury deliberation room! • Carry on private conversations in the courtroom or deliberation room! • Display anger or lose your temper! • Bring food or drinks to court! • Chew gum in court!

TEEN COURT SCHEDULE **SESSION 2021-2022**

TEEN COURT DATES	
<p style="text-align: center;"><u>Thursday 9/9/2021</u></p> <p style="text-align: center;"><u>****Mandatory Training****</u></p>	
Thursday 9/16/21	Thursday 2/17/22 weather makeup 2/24/22
Thursday 10/21/21	Thursday 3/17/22
Thursday 11/18/21	Thursday 4/21/22
Thursday 12/16/21	Thursday 5/19/22
Thursday 1/20/22 weather makeup 1/27/22	

CHECK-IN TIME IS PROMPTLY AT 4:30 P.M. IN THE LOBBY OF 3451 COURT HOUSE
DRIVE, ELLICOTT CITY, MD 21043

YOU ARE REQUIRED TO DRESS APPROPRIATELY FOLLOWING THE TEEN COURT
DRESS CODE

IMPORTANT!!
IN CASE OF INCLEMENT WEATHER

*WE FOLLOW THE HCPS POLICY FOR CANCELLATION OF SCHOOL AND COMMUNITY ACTIVITIES/EVENTS. IF HOWARD COUNTY SCHOOLS ARE CLOSED FOR THE DAY, OR HAVE EARLY RELEASE DUE TO WEATHER, **COURT IS CANCELED FOR THAT EVENING.***

TEEN COURT TRAINING

DATE: 9/9/21

TIME: 5:00-8:00 p.m.

Where: NORTHERN DISTRICT, 3410 Court House
Drive, Ellicott City, MD 21043

We will kick off the 2021-2022 Teen Court Session with this mandatory training session for all Teen Court volunteers.

Training Topics

- We will have an overview about Teen Court and then discuss confidentially and deliberation procedures.
- Judge Tucker will discuss Court and legal procedures.

***AND BEST OF ALL!
PIZZA WILL BE SERVED, AND JEANS ARE
ALLOWED FOR THIS NIGHT ONLY!***